**Monthly Statement For The Month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year \_\_\_\_\_\_ School Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Page No. 1/2**

Tehsil: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Constituency: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** MPA Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**EMIS CODE:**\_\_\_\_\_\_\_\_\_\_** DDO Code: **\_\_\_\_\_\_\_\_\_\_\_**

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| PTC Information | | | | | Staff Availability | | | | | Student Strength | | | | | School Building | | |
| **Sr.** | **Particulars** | | **Details** | | **Sr.** | **Post** | **Sanctioned** | **Filled** | **Vacant** | **Sr.** | **Class** | **Boys** | **Girls** | **Total** | **Sr.** | **Particulars** | **Info:** |
| 1 | PTC Establish Date | |  | | 1 | Principal/H.Master |  |  |  | 1 | Nursery |  |  |  | 1 | Construction Year |  |
| 2 | PTC Election Date | |  | | 2 | Vice Principal |  |  |  | 2 | 1st |  |  |  | 2 | Total Area (Sq. F) |  |
| 3 | Chairman Name | |  | | 3 | SS |  |  |  | 3 | 2nd |  |  |  | 3 | Covered Area(Sq. F) |  |
| 4 | Chairman Contact No. | |  | | 4 | DPE |  |  |  | 4 | 3rd |  |  |  | 4 | Uncovered Area (Sq. F) |  |
| 5 | Bank Name | |  | | 5 | Librarian |  |  |  | 5 | 4th |  |  |  | 5 | No. of Classroom(s) |  |
| 6 | Bank Address | |  | | 6 | Sr. IT Teacher |  |  |  | 6 | 5th |  |  |  | 6 | No. of Other Room(s) |  |
| 7 | Bank Code | |  | | 7 | IT Teacher |  |  |  | 7 | 6th |  |  |  | 7 | Science Lab(s) |  |
| 8 | Account No. | |  | | 8 | SST (General) |  |  |  | 8 | 7th |  |  |  | 8 | Computer Lab(s) |  |
| 9 | Previous Year Amount | |  | | 9 | SST (Science-1) |  |  |  | 9 | 8th |  |  |  | 9 | Library |  |
| 10 | Consumed | |  | | 10 | SST (Science-2) |  |  |  | 10 | 9th |  |  |  | 10 | Security Room(s) |  |
| 11 | Balance (if any) | |  | | 11 | CT/SCT |  |  |  | 11 | 10th |  |  |  | 11 | No. of Toilet(s) |  |
| 12 | Current Year Amount | |  | | 12 | DM/SDM |  |  |  | 12 | 11th |  |  |  | 12 | Play Ground(s) |  |
| 13 | CRC Year Amount | |  | | 13 | AT/SAT |  |  |  | 13 | 12th |  |  |  | 13 | Boundary Wall |  |
| 14 | Pitty Repair | |  | | 14 | PET/SPET |  |  |  |  |  |  |  |  | 14 | Drinking Water Source |  |
| 15 | Total Expenditure | |  | | 15 | TT/STT |  |  |  |  |  |  |  |  | 15 | Electric Supply |  |
| 16 | Current Balance (if any) | |  | | 16 | Qari |  |  |  |  |  |  |  |  | 16 | Electrification |  |
|  |  | |  | | 17 | PSHT |  |  |  |  |  |  |  |  | 17 | Fruits Tree(s) |  |
| School Stock | | | | | 18 | PST/PSST |  |  |  |  |  |  |  |  | 18 | Shady Tree(s) |  |
| **Sr** | **Items** | **No.** | **Req.** | **Surplus** | 19 | J/S Clerk |  |  |  | Detail of Free Textbooks Sets | | | | |  |  |  |
| 1 | Office Table(s) |  |  |  | 20 | L/Assistant |  |  |  | **Sr.** | **Class** | **Strength** | **Available** | **Required** |  |  |  |
| 2 | Office Chair(s) |  |  |  | 21 | Computer Lab Ing: |  |  |  | 1 | Nursery |  |  |  |  |  |  |
| 3 | Teacher Chair(s) |  |  |  | 22 | Behshti |  |  |  | 2 | 1st |  |  |  |  |  |  |
| 4 | Students Bench 3-Seaters |  |  |  | 23 | Lab Attendent |  |  |  | 3 | 2nd |  |  |  | Certificate | | |
| 5 | Students Desk 3-Seaters |  |  |  | 24 | Naib Qasid |  |  |  | 4 | 3rd |  |  |  | Certified That all the entries Made/ recorded in this form are correct in all respect & the undersigned will be responsible for any wrong information.  **Principal/H. Master Name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sign & Seal  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| 6 | Single Desk(s) |  |  |  | 25 | Sweeper |  |  |  | 5 | 4th |  |  |  |
| 7 | Single Bench(s) |  |  |  | 26 | Chowkidar |  |  |  | 6 | 5th |  |  |  |
| 8 | Stool(s) |  |  |  | 27 | Mali |  |  |  | 7 | 6th |  |  |  |
| 9 | Almirah(s) |  |  |  | 28 | W/ Attendant |  |  |  | 8 | 7th |  |  |  |
| 10 | Celling Fan(s) |  |  |  |  |  |  |  |  | 9 | 8th |  |  |  |
| 11 | Computer(s) |  |  |  | Nearby Schools (Private & Public) | | | | | 10 | 9th |  |  |  |
| 12 | Printer(s) |  |  |  | **Sr** | **School Names (Boys & Girls)** | | | **Dist: (Meters)** | 11 | 10th |  |  |  |
| 13 | Stablizer(s) |  |  |  | 1 |  | | |  | 12 | 11th |  |  |  |
| 14 | UPS(s) |  |  |  | 2 |  | | |  | 13 | 12th |  |  |  |
| 15 | Frist Aid Kit(s) |  |  |  | 3 |  | | |  |  |  |  |  |  |
| 16 | Weapon(s) |  |  |  | 4 |  | | |  |  |  |  |  |  |
| 17 | Security Tool(s) |  |  |  | 5 |  | | |  |  |  |  |  |  |
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**Monthly Statement For The Month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year \_\_\_\_\_\_ School Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Page No. 2/2**

**STAFF STATMENT**

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| **Sr.** | **Name** | **Father’s Name** | **Post** | **BPS** | **Current Pay** | **Date of Birth** | **D.O.1st Appointment** | **D.O.Taking Over Charge in Present School** | **D.O.Taking Over Charge on Present Post** | **Qualification (mentioned in sub of Master)** | | **CNIC No.** | **Personal No.** | **GP Fund** | **Cell/ Mobile No.** | **Residential/ Village** |
| **Acad:** | **Prof:** |
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| **Class IV Detail:** | | | | | | | | | | | | | | | | |
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*Submission Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign & Seal of Principal/Head Master*

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