



# SWAT EDUCATION DEPARTMENT

Department of Elementary & Secondary Education, Swat.  
Govt. of Khyber Pakhtunkhwa.

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## CHARGE REPORT

(For Promoted Official Only)

Certified that Miss./Mr. \_\_\_\_\_ Father Name of \_\_\_\_\_  
Resident of \_\_\_\_\_ is hereby promoted to the post of \_\_\_\_\_ BPS. \_\_\_\_\_ at School  
(School Name) \_\_\_\_\_ under the District  
Education Officer Endstt No: \_\_\_\_\_ Dated \_\_\_\_\_

\_\_\_\_\_  
Signature of the  
Transferred Official

### FOR HEAD OF THE SCHOOL ONLY

File No. \_\_\_\_\_

Certified that we have on the (fore/afternoon) \_\_\_\_\_ of this day (date) \_\_\_\_\_  
respectively and gave a charge of post \_\_\_\_\_ in above mentioned school to this charge report holder,  
and received her/his require documents file for school record.

\_\_\_\_\_  
Seal & Signature  
Head of the School

*Tick to whom Copy of the above is forwarded to:*

1. Heads of the concern schools.
2. ASDEO Circle Office
3. The Sub Divisional Education Officer (SDEO) Swat.
4. Deputy District Education Officer (Dy.DEO) Swat.
5. District Education Officer (DEO) Office Swat.
6. District Account Officer Swat.
5. Concern for his/her Record.