**FROM THE OFFICE OF THE PRINCIPAL/HEAD MASTER/ INCHARGE/ HEAD TEACHER**

**School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Ref No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To,

 **The District education Officer (Male)**

 Saidu Sharif Swat.

**SUBJECT: OLD/CHANGED & UNSERVICEABLE BOOKS LYING IN SCHOOLS.**

Respected Sir,

 Reference to the above cited subject, the following are old/changed & unserviceable books detail lying in school, detail asked by the elementary and secondary education Khyber Pakhtunkhwa as in Notification No. PFTB/E&SED/Books/2017-18 Dated: 15-11-2017.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **Name of School** | **Class** | **Subject** | **Number of Books** | **Total No. of Books Present**  | **Remarks** |
| **OLD** | **CHANGED** | **UNSERVICEABLE** |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **(4+5+6)=7** | **8** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |

**Seal & Signature (Principal/HM/HT/Inchagre)**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_