



SWAT EDUCATION DEPARTMENT

Department of Elementary & Secondary Education, Swat.
Govt. of Khyber Pakhtunkhwa.

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TRANSFER PROPOSAL PROFORMA

For All Government School Teachers

Post: _____ (NTS/Regular)

Date of 1st Appointment: _____ Date of Taking over Charge in Present School: _____

Total Duration in Present School upto date: Year(s): _____ Month(s): _____ Day(s): _____

1. Name of the Teacher: _____ Contact No. _____
2. Father's Name: _____ Date of Birth: _____
3. Home address: _____
4. Present School: _____
5. Distance from Home to current School (in KM): _____
6. Total number of working teacher in the school: _____
7. Total number of students in the school: _____
8. Total working teacher of same cadre in the school: _____

Dated: _____

Signature of the
Applicant

Note: The undersigned has no objection on the transfer of the applicant.
(Please don't forward conditional recommendation)

Signature & Seal
Principal/Head Master

10. Name of desired school for transfer

Choice No.1 (GPS / GMS / GHS / GHSS) _____

Note: The vacancy is confirmed & the applicant is recommended
(Please recommend one applicant against one post)

NAME & SIGNATURE WITH STAMP

Choice No.2 (GPS / GMS / GHS / GHSS) _____

Note: The vacancy is confirmed & the applicant is recommended
(Please recommend one applicant against one post)

NAME & SIGNATURE WITH STAMP

Choice No.3 (GPS / GMS / GHS / GHSS) _____

Note: The vacancy is confirmed & the applicant is recommended
(Please recommend one applicant against one post)

NAME & SIGNATURE WITH STAMP

SWAT EDUCATION DEPARTMENT USE ONLY

No. _____

Date: _____

11. Remarks of the Transfer committee: _____

12. Decision of the Competent Authority: (Accepted/Rejected)

SIGNATURE & STAMP