



DISTRICT EDUCATION OFFICE (M) DISTRICT SWAT

at Gul kada, Saidu Sharif Swat, Elementary & Secondary Education Department, Govt. of Khyber Pakhtunkhwa

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📱 @sedswat



CHARGE REPORT

This is to certify that Mr./Ms. _____ son/daughter of _____, resident of _____ Post _____ BPS _____, has been transferred/promoted to the role of _____ BPS _____ at (School Name) _____ from (School Name) _____ under the District Education Office Order Endst: No. _____, Dated ____/____/20____

Transferred Official/Officer Signature

FOR SCHOOL ADMINISTRATION USE PORTION

No. _____

Date: _____

We hereby confirm that on the (morning/afternoon) of (Date), _____ the charge for the post of _____ at the aforementioned school has been officially handed over. All required documents have been received and duly filed for record purposes.

Seal & Signature
Head of the School

Tick to whom copy for information and necessary actions of the above is forwarded to:

1. District Education Office (DEO) District Swat.
2. Sub Divisional Education Office (SDEO) District Swat.
3. District Account Office District Swat.
4. Incharge of Concern School.
5. Concern for his/her Record.